

# WATER AND SEWER AUTHORITY OF CABARRUS COUNTY

May 16, 2024

5:00 P.M.

The Board of Directors (the “Board”) of the Water and Sewer Authority of Cabarrus County (“WSACC”) met in regular session on Thursday, May 16, 2024 at the Administrative Offices. The meeting was also set up for virtual attendance administered by Zoom and streamed on YouTube.

Public access to the meeting could be obtained by calling into the conference bridge at 1-(267) 930-4000 and using the participant access code.

The following Board Members were present:

Mr. Jeff Corley	Mr. Mike Legg
Mr. Darrell Hinnant	Mr. Jonathan Marshall
Mr. Randy Holloway	Mr. Bob Ritchie
Ms. Jennifer Parsley-Hubbard	Mr. Lynn Shue (via video conference)

Mr. Donham was unable to attend due to a prior commitment.

Also present were Ms. Robin Moore, Deputy Executive Director Administration; Mr. Chad VonCannon, Engineering Director; Ms. Wendi Heglar, Finance Director; Mr. Thomas Hahn, Assistant Engineering Director; Mr. Thomas Jakubisin, IT Manager; Ms. Shannon Kincaid, Executive Secretary/Secretary to the Board; Mr. William Isenhour, Johnston, Allison & Hord, P.A. (“JAH”).

At 5:00 P.M., Chairman Legg called the meeting to order.

## **ADOPTION OF THE AGENDA**

Request for Adoption of the Agenda of the May 16, 2024 Board Meeting

**Mr. Ritchie made a motion to adopt the Agenda of the May 16, 2024 Board meeting. Mr. Holloway seconded the motion and the Board approved by unanimous vote.**

## **SPECIAL RECOGNITION**

Ms. Moore informed the Board that for the fifteenth consecutive year, WSACC has received three Gold Awards from the North Carolina Department of Labor in recognition of WSACC’s outstanding health and safety efforts at WSACC’s Administrative Office, Lake Don T. Howell, and the Muddy Creek Wastewater Treatment Plant.

## **UNFINISHED BUSINESS**

Request for Approval of the Minutes of April 18, 2024

**Mr. Hinnant made a motion to approve the minutes of April 18, 2024. Mr. Ritchie seconded the motion and the Board approved by unanimous vote.**

**NEW BUSINESS**

**Request for Approval of the Budget Amendment for Back Creek Interceptor Extension Capital Project Fund**

Ms. Heglar requested approval of the Budget Amendment for the Back Creek Interceptor Extension Capital Project Fund. She stated that Phase 1 and Phase 2 of the Lower Coddle Creek project came in under budget therefore the State of North Carolina Department of Environmental Quality Division of Water Infrastructure approved the re-allocation of the remaining American Rescue Plan Act funds to the Back Creek Interceptor Extension Capital Project Fund.

**Mr. Marshall made a motion to approve the Budget Amendment for the Back Creek Interceptor Extension Capital Project Fund. Mr. Holloway seconded the motion and the Board approved by unanimous vote.**

The Budget Amendment was approved as follows:

**AN ORDINANCE TO AMEND A CAPITAL PROJECT FUND ORDINANCE**

WHEREAS, the Board of Directors of the Water and Sewer Authority of Cabarrus County, North Carolina (WSACC) did on the 17<sup>th</sup> day of January 2019, adopt the Back Creek Interceptor Extension Project; and

WHEREAS, the Board of Directors of WSACC has determined that it is appropriate to amend the Capital Project Ordinance for the reasons stated below; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Water and Sewer Authority of Cabarrus County, that in accordance with the authority contained in G.S. 159-13.2, the ordinance is amended as shown and that the total amounts are herewith appropriated for the purposes shown.

**Water and Sewer Authority Capital Project Fund**

Account	Account Title	Amount	From	To
6038192 4925	State ARPA Fund	\$7,125,000	\$0	\$7,125,000
6038192 4810	Contribution from Charlotte Water	-\$7,125,000	\$10,292,000	\$3,167,000

REASON:

To adjust the budget for the ARPA allocation

Adopted this 16<sup>th</sup> day of May 2024.



WATER AND SEWER AUTHORITY OF  
CABARRUS COUNTY, NORTH CAROLINA

  
Mike Legg, Chairman

ATTEST:   
Shannon Kincaid, Secretary  
(Seal)

Request for Approval of the Annual Audit Contract as Required by the Local Government Commission (“LGC”).

Ms. Heglar requested approval of the Annual Audit Contract, as required by the LGC, in the amount of \$26,600.

**Mr. Hinnant made a motion to approve the Annual Audit Contract. Ms. Hubbard seconded the motion and the Board approved by unanimous vote.**

**REPORTS**

Quarterly Financial Reports

In the agenda packet, Ms. Heglar provided WSACC’s revenues and expenses report along with WSACC’s investment report as of March 31, 2024 for the Board’s review. Ms. Heglar asked the Board to contact her with any questions regarding WSACC’s financial statements.

WSACC Capital Improvement Projects (“CIP”) Update

Mr. VonCannon and Mr. Hahn provided an update on WSACC’s ongoing CIP and study efforts. Mr. VonCannon and Mr. Hahn provided a Power Point presentation with pictures showing updates of the work to-date, which included the following information:

- Update on the Rocky River Wastewater Treatment Plant (“RRRWWTP”) Phase 3 Expansion to thirty (30) million gallons per day (“MGD”).
- Update on the RRRWWTP Phase 4 Expansion to thirty-four (34) MGD.
- Update on Collection Systems construction.
- Updates on the following ongoing studies: Master Plan; Wastewater Treatment Facilities Plan and Preliminary Engineering Report (“PER”); Inflow and Infiltration Study; Odor Evaluation and Odor Control Study; Incinerator Differential Pressure Equipment Study and PER.
- Update on the Lower Coddle Creek Parallel Interceptor and the Back Creek Parallel Interceptor.

For a copy of the presentation, contact the Executive Secretary to the Board.

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

At 5:28 P.M., Ms. Hubbard made a motion to go into closed session - G.S.143-318.11(a)(1) - to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes; and closed session – G.S.143-318.11 (a)(3) - to consult with WSACC’s attorney in order to preserve the attorney-client privilege for consideration of and to give instructions to WSACC’s attorney concerning the handling or settlement of a claim, judicial action or administrative procedure; and closed session – G.S.143-318.11(a)(6) – to consider the qualifications, competence, performance,

**character, fitness, conditions or appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Mr. Ritchie seconded the motion and the Board approved by unanimous vote.**

**At 6:08 P.M. Mr. Hinnant made a motion to come out of closed session. Mr. Marshall seconded the motion and the Board approved by unanimous vote.**

**Ms. Hubbard then made a motion to adjourn. Mr. Ritchie seconded the motion and the Board approved by unanimous vote.**

The Board meeting adjourned until the next Board meeting scheduled for June 20, 2024.