

WATER AND SEWER AUTHORITY OF CABARRUS COUNTY

December 18, 2024

5:00 P.M.

The Board of Directors (the “Board”) of the Water and Sewer Authority of Cabarrus County (“WSACC”) met in regular session on Thursday, December 18, 2024, at the Administrative Offices. The meeting was also set up for virtual attendance administered by Zoom and streamed on YouTube.

Public access to the meeting could be obtained by calling into the conference bridge at 1-(267) 930-4000 and using the participant access code.

The following Board Members were present:

Mr. Jeff Corley
Mr. Darrell Hinnant
Mr. Randy Holloway
Mr. Mike Legg

Mr. Jonathan Marshall
Ms. Jennifer Parsley-Hubbard
Mr. Bob Ritchie
Mr. Lynn Shue

Mr. Donham was unable to attend due to a prior commitment.

Also present were Mr. Chad VonCannon, Executive Director; Mr. Thomas Hahn, Engineering Director; Mr. Chris Carpenter, Wastewater Operations Director, Mr. Jerret Smith, Maintenance Manager; Mr. Thomas Jakubisin, IT Manager; Ms. Robin Moore, Deputy Executive Director Administration; Ms. Shannon Kincaid, Executive Secretary/Secretary to the Board; and Mr. William Isenhour, Johnston, Allison & Hord, P.A. (“JAH”).

At 5:00 P.M., Chairman Legg called the meeting to order.

OATH OF OFFICE

Mr. Donham was unable to attend the December 18, 2024 Board meeting due to a prior commitment therefore his Oath of Office will be rescheduled for the January 15, 2025 Board meeting.

ADOPTION OF THE AGENDA

Request for Adoption of the Agenda of the December 18, 2024 Board Meeting

Mr. Marshall made a motion to adopt the Agenda of the December 18, 2024 Board meeting. Mr. Holloway seconded the motion, and the Board approved by unanimous vote.

UNFINISHED BUSINESS

Request for Approval of the Minutes of November 21, 2024

Mr. Hinnant made a motion to approve the minutes of November 21, 2024. Ms. Parsley-Hubbard seconded the motion, and the Board approved by unanimous vote.

Request for Approval of the Budget Amendment to Passthrough State Grant to Prime Beverage Group

Mr. VonCannon requested approval of the Budget Amendment to Passthrough State Grant to Prime Beverage Group in the amount of \$585,000.

Mr. Hinnant made a motion to approve the Budget Amendment to Passthrough State Grant to Prime Beverage Group. Mr. Shue seconded the motion, and the Board approved by unanimous vote.

The budget amendment was approved as follows:

AN ORDINANCE TO AMEND FY 2024-2025 BUDGET ORDINANCE

WHEREAS, the Board of Directors of the Water and Sewer Authority of Cabarrus County, North Carolina did on the 18th day of April, 2024, adopt the Water and Sewer Authority Budget for the fiscal year beginning July 1, 2024, and ending on June 30, 2025; and

WHEREAS, it is appropriate to amend the accounts in the fund listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Water and Sewer Authority of Cabarrus County, that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as shown and that the total amounts are herewith appropriated for the purposes shown.

Operating Fund

Account No.	Account Title	Amount	From	To
1031010-4920	OSBM Prime Grant	\$585,000	\$0	\$585,000
1049995-5700	OSBM Prime Grant	\$585,000	\$0	\$585,000

REASON:


To appropriate funds for OSBM Prime grant.

Adopted this, 18th day of December 2024.



WATER AND SEWER AUTHORITY OF
CABARRUS COUNTY, NORTH CAROLINA


Mike Legg, Chairman

ATTEST: 
Shannon Kincaid, Secretary
(Seal)

GENERAL DISCUSSION

Updates from the Executive Director

Mr. VonCannon provided the following updates to the Board:

- Following a lengthy search, WSACC has filled the position of Assistant Engineering Director. Mr. Kevin Loescher is coming to WSACC with extensive experience in utility projects and is anticipated to begin filling the duties of the Assistant Engineering Director in January 2025 following his relocation from the Maryland area.

- WSACC held their Employee Awards Banquet and Christmas Luncheon on December 5, 2024. WSACC recognized eight employees with ten (10) years or more of service. WSACC currently has fifty-seven (57) active employees, with twenty-five (25) of those employees having ten years or more of service. Currently, WSACC's most tenured employee is Wayne Dabbs, with 57 years of service.

NEW BUSINESS

Request for Approval of the Back Creek Interceptor Improvements Bid Tabulation and Recommendation

Mr. Hahn requested approval of the Bid Award for the Back Creek Interceptor Improvements project to Park Construction of North Carolina, Inc. in the amount of \$5,423,760.30.

Mr. Ritchie made a motion to approve the Back Creek Interceptor Improvement Project Bid Award. Mr. Marshall seconded the motion, and the Board approved by unanimous vote.

The resolution was approved as follows:

RESOLUTION OF TENTATIVE AWARD

WHEREAS, the Water and Sewer Authority of Cabarrus County, North Carolina has received bids, pursuant to duly advertised notice therefore, for the construction of the Back Creek Interceptor Improvements Project (Project No. SRP-W-ARP-0053.2), and

WHEREAS, the Black & Veatch International Company Consulting Engineers have reviewed the bids; and

WHEREAS, Park Construction of North Carolina, Inc. was the lowest bidders for the Back Creek Interceptor Improvements Project (Project No. SRP-W-ARP-0053.2), in the total bid amount of \$5,423,760.30, and

WHEREAS, the Consulting Engineers recommend **TENTATIVE AWARD** to the lowest bidder(s).

NOW, THEREFORE, BE IT RESOLVED that TENTATIVE AWARD is made to the lowest bidder(s) in the Total Bid Amount of \$5,423,760.30.

Name of Contractor	Amount
1. <u>Park Construction of North Carolina, Inc.</u>	<u>\$5,423,760.30</u>
2. <u>B.R.S., Inc.</u>	<u>\$5,428,498.95</u>
3. <u>State Utility Contractors, Inc.</u>	<u>\$6,347,775.00</u>
4. <u>Sanders Utility Construction</u>	<u>\$8,213,158.80</u>

BE IT FURTHER RESOLVED that such TENTATIVE AWARD be contingent upon approval of the North Carolina Department of Environmental Quality.

Upon motion of Mr. Bob Ritchie, seconded by Mr. Jonathan Marshall, the above **RESOLUTION** was unanimously adopted.

Adopted this the 10th day of December, 2024.



Attest: [Signature]
(Signature, Secretary)

[Signature]
(Signature and Title of Authorized Representative)

Request for Approval of the Back Creek Interceptor Construction Phase Services.

Mr. Hahn requested approval of the Scope and Fee for the Back Creek Interceptor Construction Phase Services not to exceed \$283,040.00.

Mr. Marshall made a motion to approve the Scope and Fee for the Back Creek Interceptor Construction Phase Services. Mr. Shue seconded the motion, and the Board approved by unanimous vote.

Request for Approval of the Resolution Authorizing Official Disposal of Property at Public Auction

Mr. Hahn informed the Board that during recent electrical upgrades at the Rocky River Regional Wastewater Treatment Plant (“RRRWWTP”), an existing two-megawatt (“2-MW”) generator was replaced by two three-megawatt generators, therefore WSACC would like to sell the 2-MW generator at public auction on GovDeals.com and place notice of the sale on WSACC’s website. Preliminary pricing values the 2-MW generator at approximately \$100,000.

Mr. Hahn requested approval of the Resolution Authorizing Official Disposal of Property at Public Auction as required by North Carolina General Statute § 160A-266 and §160A-270 for surplus property valued more than \$30,000.

Ms. Parsley-Hubbard made a motion to approve the Resolution Authorizing Official Disposal of Property at Public Auction. Mr. Holloway seconded the motion, and the Board approved by unanimous vote.

The resolution was approved as follows:

RESOLUTION AUTHORIZING OFFICIAL DISPOSAL OF PROPERTY AT PUBLIC AUCTION

WHEREAS, the Water and Sewer Authority of Cabarrus County, a body politic and corporate organized and existing under the laws of the State of North Carolina, is the owner of certain property deemed surplus to its needs and no longer necessary for the conduct of public business; and

WHEREAS, pursuant to North Carolina General Statutes (N.C.G.S.) § 160A-266 and § 160A-270, a local government may dispose of personal or real property by public auction, including electronic auction, upon authorization by the governing board; and

WHEREAS, the governing board of the Water and Sewer Authority of Cabarrus County has determined that it is in the public interest to dispose of the said property at an electronic public auction;

NOW, THEREFORE, BE IT RESOLVED by the governing board of the Water and Sewer Authority of Cabarrus County as follows:

1. **Authorization of Disposal:** The governing board hereby declares the following property surplus to the needs of the Water and Sewer Authority of Cabarrus County and authorizes its disposal by public auction:

Manufacturer: Caterpillar

Model: 3516B – 2000 kW Generator Set

Year: 2003

Generator Set disposition includes:

- Caterpillar Engine and generator skid (complete)
 - Caterpillar engine control panel and control modules
 - 40' x 10.5' x 11.5' sound attenuated aluminum enclosure, and appurtenances
 - 7,675-gallon sub-base fuel tank
 - Automatic transfer switch control system
 - Various associated electrical panels, switchgear, and components and or fixtures within the generator enclosure
2. **Method of Disposal:** The disposal of the aforementioned property shall be conducted by public auction in accordance with N.C.G.S. § 160A-270, which requires that notice of the sale be published at least once, not less than ten (10) days before the date of the auction.
 3. **Terms of Sale:** The property shall be sold “as is” to the highest bidder. The terms of the sale shall require payment in full by the successful bidder at the time of the auction, unless otherwise specified in the auction terms.
 4. **Publication of Notice:** The Clerk is directed to publish a electronic notice of public auction in accordance with the requirements of N.C.G.S. § 160A-270.
 5. **Effective Date:** This resolution shall take effect immediately upon its adoption.

Adopted this 18th day of December, 2024.



ATTEST:


Shannon Kincaid, Secretary
(Seal)

WATER AND SEWER AUTHORITY OF
CABARRUS COUNTY, NORTH CAROLINA


Mike Legg, Chairman

REPORTS

WSACC Capital Improvement Program Update

Mr. Hahn provided an update on WSACC’s Capital Improvement Program (“CIP”). Mr. Hahn provided a Power Point presentation showing updates of the work to-date.

Highlights of the presentation included:

- Update on Phase 3 and Phase 4 expansions of the RRRWWTP.
- Collection system construction updates on the Lower Coddle Creek Parallel Interceptor and the Back Creek Parallel Interceptor.
- Update on WSACC Studies which include: the Master Plan, the Wastewater Treatment Facilities Plan and Preliminary Engineering Report, and the Inflow and Infiltration Study.

For a copy of the presentation, contact the Executive Secretary to the Board.

PUBLIC COMMENTS

Chairman Legg announced that Mr. Lynn Shue's term on the WSACC Board of Directors as a representative of Cabarrus County would be completed by Commissioner Christopher Measmer, who will be sworn in at the January 15, 2025 Board meeting.

Chairman Legg then recognized Mr. Shue, thanking him for his service as a Cabarrus County representative on WSACC's Board of Directors

CLOSED SESSION

At 5:26 P.M., Mr. Ritchie made a motion to go into closed session - G.S.143-318.11(a)(1) - to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. Ms. Parsley-Hubbard seconded the motion, and the Board approved by unanimous vote.

At 5:27 P.M. Ms. Parsley-Hubbard made a motion to come out of closed session. Mr. Shue seconded the motion, and the Board approved by unanimous vote.

Also, at 5:27 P.M., Mr. Hinnant made a motion to adjourn. Ms. Parsley-Hubbard seconded the motion, and the Board approved by unanimous vote.

The Board meeting adjourned until the next Board meeting scheduled for January 15, 2025.